

Tuesday, 3rd November

Dear Parents/Carers,

The staff have reviewed the beginning and end of the day drop off and collection process for the school and have highlighted a few bottlenecks that either delay children coming in or cause a greater number of parents to be on the playground waiting and leaving together. Looking at the Risk Assessment we feel this is an area we could improve.

We have therefore adjusted times to improve opportunity for social distancing. This seems appropriate with the changing situation and guidance. This will begin from Monday, 9th November to give you time to make any necessary rearrangements. Please could you ensure that you arrive on or near to the time allocated.

If parents have a large gap between their children's times we will review this as we go but initially aim for the later time to minimise waiting on the playground. No child will be regarded as 'late'.

We apologise if the changes cause any inconvenience but we have to focus on community safety first.

From Monday, 9th November (New times highlighted in yellow):

| Day | F1 | F2 | Y1 | Y2 | Y3/4 | Y4/5 | Y5 | Y6 |
|-----------------|-------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------|-----------------------|
| Entrance Gate | Meet in F1 Playground | Meet in Rear playground | Meet in Rear playground | Meet in Rear Playground | Meet in Rear Playground | Meet in Rear playground | Blue Door Line Up | Main Entrance Line Up |
| Drop Off Time | Morning 8.45am Afternoon 11.50am | 8.50am | 9.05am | 8.55am | 8.50am | 8.45am | 8.50am | 8.55am |
| Collection Time | Morning 11.45am Afternoon 2.50pm | 3.00pm | 3.10pm | 3.05pm | 3.10pm | 3.05pm | 3.10pm | 3.15pm |

Thank you

Mr Snape and The Pilsley Staff Team